

CLEAN
AIR
FUND

HEAD OF HEALTH

OCTOBER 2021



OXFORD HR
SEARCH FOR A BETTER WORLD

ABOUT US

We all need clean air. Yet 9 out of 10 people breathe air that is harmful and dirty, making air pollution one of our biggest health threats. Over 7 million people die every year as a result of air pollution – more than twice as many as from malaria, tuberculosis and HIV/AIDS combined.

But air pollution is far from only a health problem. Since both air pollution and climate change are mainly caused by burning fossil fuels, they share many of the same solutions. So, cleaning up our air is one of the most immediate ways to protect the planet. It will also help tackle inequality and build stronger economies.

We believe in a world where everyone breathes clean air.

Clean Air Fund is a philanthropic organisation that brings together governments, funders, businesses and campaigners to create a future where everyone breathes clean air.

Two years in, we're more than halfway towards our \$100m target. Thanks to the contributions of 8 diverse funders, we have been able to fund 50 grassroots and global organisations in India, the UK, Poland, Bulgaria as well as China and the USA.

Alongside the direct funding we provide to grantees, our cross-cutting programme showcases what works and connects people with the right data, the latest evidence, and each other.

We're a global team, headquartered in London and with offices in India. Our staff are drawn from diverse fields, including climate science, international development, management consulting, journalism, public health and academia.

Clean Air Fund is a UK registered charity, governed by a Board of Trustees. The grants we make are evaluated and reviewed by a Grant Committee which reports to the Board and meets four times a year.

Further information is available on our [website](#)

WHAT WE DO

From grassroots to governments, Clean Air Fund is a philanthropic organisation which supports partners to accelerate action on clean air.

- We fund partners working on specific projects designed to make clean air a reality for everyone.
- We amplify and increase the movement's impact by connecting people, advocating for increased resources to the field, and sharing what's working.
- We complement and collaborate, rather than duplicate the work of others.





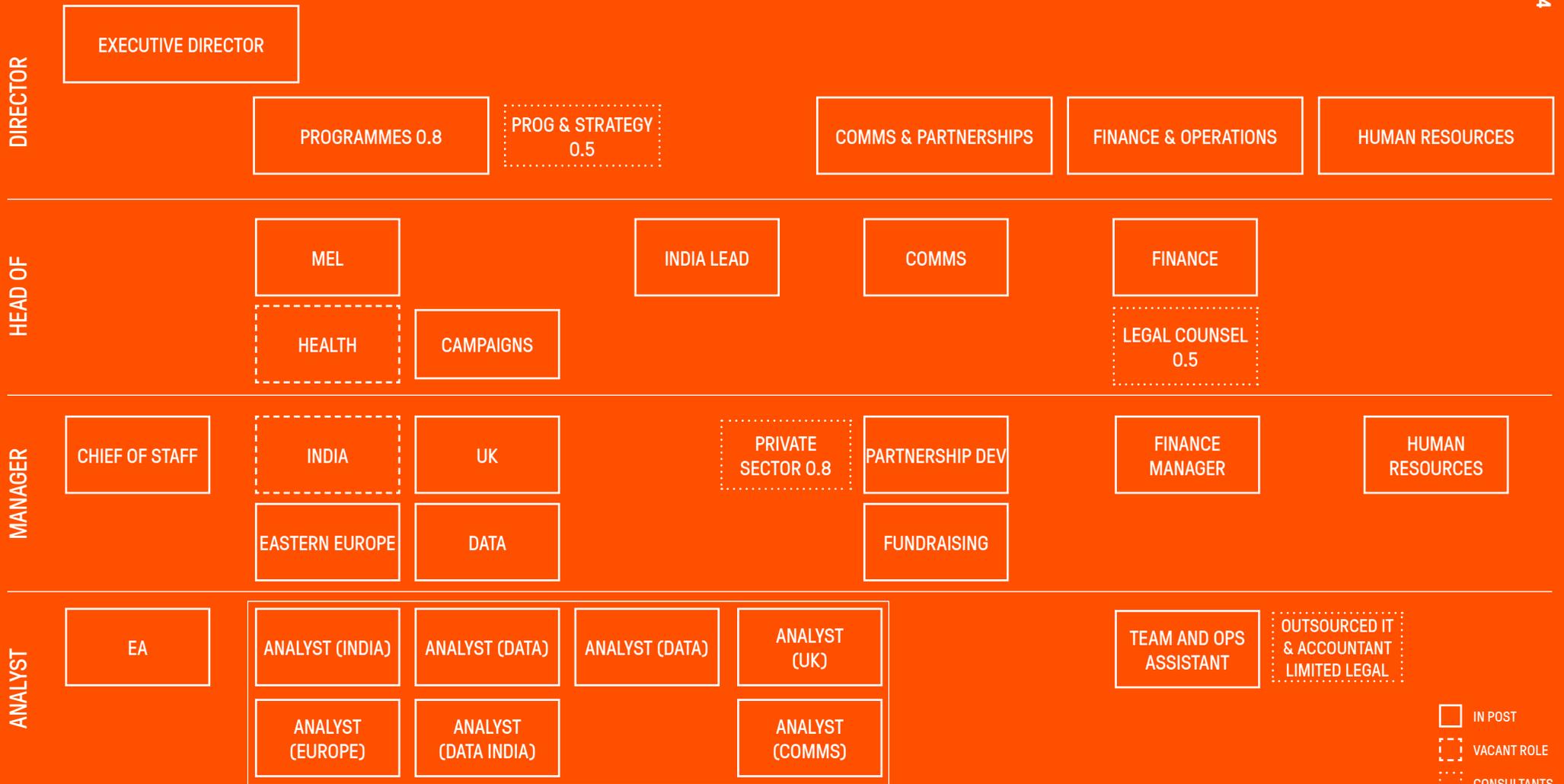
HOW WE WORK

Our grants, research and other activities are focussed on four vital drivers of change: increasing data, demand and delivery and developing the movement to solve the problem of air pollution.

We work with our partners, including governments, funders, businesses and campaigners, to:

- Generate and share local data on air pollution and its impacts, making it visible to all
- Build and diversify demand for a future where everyone breathes clean air
- Support governments and businesses to initiate and implement legislation, policies and commitments to underpin the delivery of clean air for all
- Bring together diverse organisations, people and funders to share knowledge, grow funding and develop a movement for clean air.

OUR STRUCTURE



ANALYSTS IN MATRIX STRUCTURE TO SUPPORT PERSONAL DEVELOPMENT AND ORG RESILIENCE

- IN POST
- VACANT ROLE
- CONSULTANTS

HOW OUR WORK IS ORGANISED

We organise our grantmaking, field- and movement-building work as follows:

GLOBAL PROGRAMMES

- Focused on building global political will, mobilising funding, and supporting the development of knowledge and networks relevant to tackling air pollution at a regional and global scale.
- Current global partners include C40 Cities Climate Leadership Group, the World Economic Forum, and the World Health Organisation.

COUNTRY PROGRAMMES

- Focused on testing approaches, achieving lasting change, and sharing the lessons learned in a specific geography.
- We are currently working in India, East & Southeast Europe (Poland and Bulgaria), and the United Kingdom, and are planning to begin work in Ghana in early 2022.

THEMATIC PROGRAMMES

- Focused on combining global and geography-specific grants, field- and movement-building activities to achieve lasting change, and developing cross-geography knowledge and networks in several thematic areas we consider to be crucial to action on air pollution. These include data, health, and campaigning.
- Our data strategy is in place. We are in the initial stages of designing a Framework to guide our grant making in the health sector. This can be used to inform our health strategy in 2021.



CLEAN AIR FUND'S HEALTH PORTFOLIO

Air pollution is one of the biggest public health issues we face globally – and it is getting worse. It affects every cell and organ in the body. Every year, millions of adults and children die prematurely, or see their health adversely affected by air pollution.

The Clean Air Fund is funding a number of projects with health research institutes, health professional, and patient groups across its lighthouse geographies. It is also in the process of designing longer term (2-3 year) strategic partnerships with:

- Health Effects Institute
- World Health Organisation
- Centre for Research on Energy and Clean Air (CREA)

CAF is seeking to develop a strategy to anchor existing grants and to engage the health sector on air pollution, in collaboration with a steering group consisting of key staff from within the Clean Air Fund, key funders and team members. This will build off the Health Framework which we are currently preparing for our Grants Committee.

WORKING WITH THE CLEAN AIR FUND

We are a new and growing organisation that is already making an impact through its work.

We offer the opportunity to be at the heart of efforts to reduce air pollution across the globe, working with an exceptionally high calibre team. You would be part of shaping a growing and ambitious organisation, benefitting from our support and commitment to your learning and career development.

In turn, everyone who works with us is expected to share our values – collaborative, dynamic and evidence-informed – and to do their utmost to deliver our strategic objectives according to their role. As we are growing rapidly, comfort with almost continuous change is vital, as is the desire to learn, improve and grow with the organisation.

JOB DESCRIPTION

The Clean Air Fund is looking for a dynamic Head of Health to lead the health strategy development process and amplify our engagement with key health actors and institutions across the globe.

The Head of Health position requires excellent strategic vision, dynamic leadership skills, strong networks across global health institutions, and a deep understanding of the health policy landscape – particularly as it relates to the social/environmental determinants of health.

The ideal candidate will bring expertise in public health and air quality/climate, and actively embrace CAF's vision of a world in which everyone can breathe clean air. As this is a new role, there will be scope to develop and shape it over time and as the team grows.

Key responsibilities include, but are not limited to:

STRATEGY AND VISION

- Drive the design and delivery of a health strategy for approval by CAF's Grants Committee and Board.

- Lead annual processes of strategic planning and health portfolio review, including articulation of annual strategic health priorities which cut across geographies. Work with the Programme Director, Director of Strategy, Executive Director and other colleagues to review the Health Strategy on a regular basis, for discussion by the Senior Leadership Team, Grants Committee and Board.
- Write and publish thought pieces on air pollution and global health to elevate CAF's profile amongst health professionals worldwide.

PORTFOLIO MANAGEMENT AND TEAM LEADERSHIP

- Design, manage and monitor the impact of health grants at global level using CAF's grant management system (AkoyoGo) and resource planning tools.
- Support Portfolio Managers to deliver effective and impactful health projects as part of their geographic portfolios.
- Set and monitor achievement of performance and personal development objectives for all direct reports, so that a culture of continuous improvement and learning is embedded.

POLICY, NETWORKING AND FUNDRAISING

- Ensure that CAF's workstreams and projects actively support and drive global health targets set by the World Health Organisation and other leading international health bodies.
- Proactively shape CAF engagement approach with policy makers and the public to generate public health demand for clean air – working in close consultation and coordination with CAF's grantees, funders, partners, and other air quality donors in the field.
- Alongside the Executive Director and the Director of Strategic Partnerships, identify, cultivate and manage relationships with health funders to increase funding, support adoption, replication, or scaling-up of CAF programmes.
- Organise and attend events which convene key stakeholders in efforts to tackle air pollution, identifying opportunities for greater engagement of the private sector and civil society at national as well as global levels.
- Act as a representative and advocate of CAF externally with a variety of audiences, including politicians, global health leaders, senior civil servants, NGO leaders, academics, business leaders and CAF's donors.

- Keep abreast of developments within the global health field, establishing appropriate information gathering networks and channels to deepen professional knowledge and skills.

GRANTEE AND STAKEHOLDER ENGAGEMENT

- Provide leadership to CAF's grantees, partners and the air quality field in general on amplifying dialogue on the health impacts of air pollution and solutions.
- Identify and leverage opportunities to actively build the field of organisations working on air pollution



PERSON SPECIFICATION

EXPERIENCE AND SKILLS

- Demonstrable alignment with CAF's mission, values and goals.
- A track record of senior leadership working on global public health, ideally with a focus on the environmental/social determinants of health.
- Evidence of robust strategic delivery, including having designed and executed a health strategy with cross-sectoral dimensions.
- Experience of working with and influencing health policy makers at global and national levels.
- Strong interpersonal skills and demonstrated success in building effective partnerships and networks within the health sector and across sectors, with, for example, environment and/or climate.
- Strong written and verbal communication skills. Confidence and presence as a public speaker, and successful experience in engaging and building trust with policy makers, regulators, elected officials and other key stakeholders.
- Strong interpersonal skills – the ability to build trust and rapport with staff and stakeholders, to operate seamlessly across Clean Air Fund and influence others to achieve outcomes.

- Experience of working in a range of cultural and socio-economic contexts, adapting style and approach appropriately alongside an ability to work collaboratively with partners located in multiple offices and time zones.
- A post-graduate qualification in a health sector discipline.

CHARACTER

- A self-starter, with resilience and interpersonal flexibility.
- Natural collaborative style with a preference for working cross-organisationally.
- Supremely organised; great attention to detail.
- Inquisitive, and able to think critically and expansively.
- Happy to work autonomously and with a pragmatic and problem-solving approach.
- Comfortable working at pace in a start-up environment.

FURTHER INFORMATION

- This is a full-time position based in London.
- Reports into the Director of Programmes and benefits from Analyst support.
- Close working relationships with leads of other themes and geographies within the Programmes team and also with the Strategic Partnership and Communications team.
- The role will involve some out of hours working where necessary and frequent travel to engage with key global health actors based, inter alia, in Geneva, New York, Washington DC, Brussels, and Seattle.

HOW TO APPLY

Please provide a CV and cover letter in two different documents, which should be prepared before applying as they will be considered in the application process.

The cover letter should be no more than two pages long and explain why you are interested in this post and how your skills and experience make you a good fit.

The document should be saved in MS Word or PDF in the following format: Your First Name-Your Last Name-Documents Name-Date (mmyy)-CAF. For example: Pat-Jones-CV-092021-CAF or Pat-Jones-CoverLetter-092021-CAF.

TIMELINE

Closing Date: 19th November 2021

SELECTION PROCESS

All candidates will receive an update regarding their application after the closing date. We advise candidates to add the role email to their safe senders list and regularly check their spam folder.

EQUALITY STATEMENT

Equality and diversity are at the core of the Clean Air Fund's values. Staff are expected to work collectively and individually to promote a constructive and sensitive approach to others from a variety of backgrounds, where the work of others is valued and respected.

QUERIES

If you have any queries on any aspect of the appointment process, need additional information, or would like to have an informal discussion, please email in the first instance: cleanairfund@oxfordhr.co.uk.



ABOUT OXFORD HR

Oxford HR operates globally - mainly within the international development and charity sectors. We carry out retained executive search mandates at board and senior management levels. We also offer human resource and organisational development consultancy.

Oxford HR has many years of experience in search as well as an extensive network of international development, social sector, corporate, public sector, and academic contacts from across the world. We carry out comprehensive and often international searches designed to meet the specific needs of our client.

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